

Lawyers Concerned for Lawyers Policy on Discontinuing Contact Upon Request

Policy

It is the policy of Lawyers Concerned for Lawyers (LCL) to discontinue contacting any person upon that person's oral or written request directed to the LCL

LCL will maintain a record of all requests by persons who indicate to LCL that they do not wish to be contacted by or on behalf of the LCL.

Limitation

This policy does not prohibit contact by the LCL if the individual later reaches out to LCL for support or information. Further contact will be limited to the scope of the inquiry or request and the individual will not be removed from other "do not contact" lists.

Procedure

Upon a person's (or a person's authorized representative's) request that LCL discontinue further contact, the LCL database will be modified to void all non-client related information. LCL may be required to maintain information regarding prior services or support. The individual's name will also be removed from external mailing portals utilized by LCL.

Permanent Record

LCL maintains a record of all requests for discontinuance of contacts. Oral requests are recorded and maintained with written requests. The records of persons who have made such a request will be maintained by LCL to the extent necessary for support, legal, or purposes.

Questions or Concerns

Questions about this policy should be directed to the Executive Director at help@mnlcl.org or 651-646-5590.